



LOAN APPLICATION Required Documents

For your appointment, please bring the following documents for all applicants and co-borrowers:

1. Photo identification

2. Information on income and assets:

- ☐ Recent pay stubs or pay slips (for the past two pay periods)
- ☐ Award letter(s) SSI, alimony decisions, etc.
- ☐ Tax returns and W2s for the past two years
- ☐ Checking and saving account statements for past two months
- ☐ Rental Income Lease (if applicable)

3. Information on bills

- ☐ Credit card statements: MasterCard, Visa, Sears, Macy's, etc.
- ☐ Car loan statement and other installment loan statement
- ☐ Life Insurance Statement
- ☐ Student loan statements
- ☐ Gas bills
- ☐ Electric bills
- ☐ Telephone bills
- ☐ Water & Sewer bills
- ☐ Mortgage coupon or statement

4. Information about the home:

- ☐ Title report or title policy
- ☐ Deed to property and any other documents that show ownership.
- ☐ Homeowner's insurance Policy
- ☐ Property tax statement
- ☐ Assessment and Market Value

5. Contractor's Estimate

6. Check or Money Order

A non-refundable money order of \$150.00 made out exactly to NEIGHBORHOOD HOUSING SERVICES. This is an application fee and includes credit fees for the first two names on the title.

If you have any further questions, please call (718) 469-4679.